

FLEMINGTON SCHOOL - OPERATIONAL POLICY

The Principal shall not cause or allow any practice, activity or decision that is unethical, unlawful and imprudent or which violates the board's charter or expressed values or commonly held professional ethic.

The key contribution is **day-to-day management** of the school.

The Board Delegates responsibility for the following to the Principal:

- Meet the requirements of the Principal's Professional Standards and the current job description.
- Act as the education leader of the school.
- Maintain the internal culture of the school.
- Manage the school effectively on a day-to-day basis within the law and in line with Board policies and procedures.
- Implement the annual operational plan and give priority to the school's annual targets.
- Use resources efficiently.
- Put good employer policies into effect.
- Oversee teacher appraisals and staff professional development.
- Hire, deploy and terminate relieving and auxiliary staff positions.
- Preserving the school assets (financial and property).
- Communicate with the community on operational matters.
- Keep the board informed of information important to their role.
- Report to the board on the compliance with their policies.
- Organize operations within the boundaries of prudence and ethics established in board policies on Operations.
- Act as Protected Disclosures Officer [see STA Link 2001/01]

Only decisions made by the board acting as a board are binding on the Principal. Decisions or instructions of individual board members, portfolio holders or committees are not binding on the Principal except in rare circumstances when the board has specifically authorized it.

The relationship is one of trust and support. Both parties work to ensure 'no-surprises'. The Principal is not restricted from using the expert knowledge of individual board members acting as volunteers.

Policy review date:.....

Next review date

Signed: