

FLEMINGTON SCHOOL - PLANNING, REVIEWING AND REPORTING POLICY (NAG 2)

When reporting to the Board as a whole, the Principal will keep it informed of the true and accurate position of the outcomes of programmes and services; financial position; and all matters having real or potential legal considerations for our school. Thus the board is supported in its strategic decision-making and risk management.

The Principal will:

- Inform the board of significant trends, implications of board decisions, issues arising from policy matters or changes in the basic assumptions upon which the board's strategic goals are based.
- Submit the monitoring data in a timely, accurate and understandable fashion
- Present information in a suitable form – not too complex or lengthy
- Inform the board when, for any reason, there is non-compliance of a board policy
- Recommend changes in board policies when the need for them becomes known.
- Report and explain financial variance of 10% against budget
- Ensure that parents/caregivers are informed on school programmes, assessment procedures, and individual student needs and achievement, including Achievement in relation to National Standards.
- In conjunction with the Board Limit public statements about the official position of the board on controversial social, political, and/or educational issues to what the board has formally adopted as positions of record.

Reviewed:

Next Review Date:

Amended:

Signed:

This policy is to be read conjunction with the following Documents, Policies and Procedures:

- Monitoring Curriculum Delivery/Management
- Policy Writing
- Reporting To Parents
- Self Review of BOT
- Student Placement